

LEGALIZATION DOCUMENTS FOR LEGAL ENTITIES



ΕΘΝΙΚΗ ΤΡΑΠΕΖΑ

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Private Company

a) New Business Relationship

For the legalization of the representatives of a private company, the documents hereinbelow are required:

1. An official copy of the deed of incorporation or of the codified text thereof (whether private agreement or notarial deed, if required by Law) bearing the registration seal with GEMI or digitally signed, as well as the certificate of registration with GEMI issued by the One-Stop Shop or the relevant announcement thereof with GEMI.
2. A recent General GEMI Certificate regarding any amendments to the company's Articles of Association.
3. A recent GEMI Certificate regarding the company's representation.
4. Administrator's declaration indicating the company's website and printed copy of the company's website including the minimum company data required by Article 47(2) of Law 4072/2012.
 - If the company does not have a website, it is required to provide or send the relevant information to the requesting organization, free of charge and without delay.

Please note: The term of the company is fixed.

Special Cases

- If a partner signs the original deed of incorporation by proxy, an official copy of the Power of Attorney should be provided.
- When legal entities (domestic or foreign) are involved as partners, legalization documents of their representatives and minutes of their competent body on the participation in the specific company and the appointment of a representative for signing the company's articles of association should be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.
- In the event of change in the company's legal form (General Partnership, Limited Partnership, Limited Liability Company and Société Anonyme into Private Company), a certificate issued by GEMI should also be provided to prove the entry of a note stating that the lender(s) of the company did not raise any objections within one month after the decision to change the company's legal form and its articles of association, only if the decision of the Meeting of the Company Proprietors or the General Meeting of Shareholders regarding such change had been taken before 15 April 2019.

5. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the partner legal entity (Certificate of shareholders) should be submitted.

In addition, in the event that the partner or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company. A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of a private company, the documents hereinbelow are required:

1. A recent General GEMI Certificate regarding any amendments to the company's Articles of Association.
2. A recent GEMI Certificate regarding the company's representation.
 - If there are amendments to the company's Articles of Association, the codified Articles of Association bearing the registration seal with GEMI or digitally signed and the respective announcement of filing thereof with GEMI should be provided.

Note: The term of the company is fixed.

Special Cases

- If a partner signs the amendments to the original deed of incorporation by proxy, an official copy of the Power of Attorney should be provided.
- When a legal entity (domestic or foreign) is involved as partner, the documents hereinbelow should be provided:

Certificate Of Good Standing/General GEMI Certificate of the partner legal entity, for the legal entity already participating.

In the event of amendments to the original deed of incorporation, the minutes of the legal entity's competent body on the decision for the said amendments and the appointment of a representative for signing the amendments to the company's Articles of Association should be provided.

In the event of entry of a legal entity as new partner in the company, all legalization documents of its representatives and minutes of its competent body on the participation in the specific company and the appointment of a representative for signing the company's Articles of Association should be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

- In the event of change in the legal form of companies who are already existing customers (General Partnership, Limited Partnership, Limited Liability Company and Société Anonyme into Private Company), a certificate issued by GEMI should also be provided to prove the entry of a note stating that the lender(s) of the company did not raise any objections within one month after the decision to change the company's legal form and its articles of association, only if the decision of the Meeting of the Company Proprietors or the General Meeting of Shareholders regarding such change had been taken before 15 April 2019.

Note: The term of the Limited Liability Company is fixed.

3. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

In addition, in the event that the partner or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company. A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Société Anonyme

a) New Business Relationship

For the legalization of the representatives of a Societe Anonyme, the documents hereinbelow are required:

1. An official copy of the original deed of incorporation or of the codified text thereof (in case of amendments or when it is aligned with the new Law No. 4548/2018 on Sociétés Anonymes, as amended) bearing the registration seal with GEMI (General Electronic Commercial Registry) or the Company Register or digitally signed, as well as the Government Gazette in which a summary thereof is published; otherwise the relevant decision (where required) and the announcement of the competent Authority or One-Stop Shop.
2. The minutes of the General Meeting of Shareholders regarding the election of the members of the company's Board of Directors/Administrator (or the election of any substitute members), duly signed by the relevant officers as per the company's Articles of Association as a true excerpt, bearing the registration seal with the relevant register of the said Ministry, including a. the published shareholders' invitation, b. the GM agenda and c. the detailed description of the share capital represented thereat.

SPECIFIC MATTERS

- Societes Anonymes listed on the Stock Exchange are required to post the invitation to the GM on their corporate website, and it is disclosed under article 122 par. 3 of Law 4548/2018.
- In the event of temporary directors' election by the Board of Directors, the company shall furnish the relevant Board minutes communicating this election. The General Meeting may replace the temporary directors, even if no relevant item is included in the agenda.
- In the event that the Articles of Association provide shareholder(s) with the option to appoint Board members, it must be stated in the Board minutes that the notice for the exercise of the said right was disclosed to the company 3 full days before the General Meeting.
- In the event that the Articles of Association provide for the possibility of electing a legal entity as a member of the Board and the General Meeting elects a legal entity as a member of the Board, the said legal entity is obliged to appoint, by a decision of its competent body and within 15 days of its election, an individual to exercise its powers, and this appointment shall be subject to publication requirements.

In this case the following documents shall be submitted: a. Minutes of its competent body on the appointment of the individual and b. the announcement of filing of this appointment with

GEMI. NOTE: In the event that the said decision is not taken within the said deadline, the legal entity is deemed to have resigned from its position as Board member.

- The Chairman of the Board can be appointed by the Articles of Association or the General Meeting.

- In the case of small and micro Sociétés Anonymes an Administrator (single-member management body) is elected and the General Meeting can set out his/her powers.

3. The minutes of the Board of Directors/Administrator' Meeting (with reference to the names of the Directors present and of the Directors absent, though invited), duly signed by the relevant officers as per the company's Articles of Association, or a copy digitally signed by GEMI, regarding the Board's constitution into a body and the powers and authorities conferred upon the persons designated to conduct the company's financial transactions, and the respective announcement of filing with the competent Registry.

- It is recommended that the Board representatives are granted, further to general authorities, the authority to enter into and undertake obligations on behalf of the company as per the relevant Board/General Meeting resolution (when the latter elects an Administrator and sets out his powers), stating that the representatives are also authorized to carry out the following: "Open and/or close any bank accounts held in any currency and carry out transactions; withdraw cash, money instruments, dividend coupons and interest coupons; collect money transferred or otherwise due to the company; issue, accept, endorse and pay up bills of exchange, promissory notes and cheques; take delivery of shipping documents; enter into agreements with banks re opening documentary credits; issue letters of guarantee on behalf of the company addressed to any legal entity or individual; collect bills of lading with pledged advance payment; rent safe deposit boxes; enter into loan agreement and provide credit through open account backed by personal collateral for the increase of such existing credit lines and/or of credit secured by mortgages or promissory notes or any pledge whatsoever, and use such credit line (by issuing cheques, transferring funds or withdrawing money) and the safe deposit boxes rented by the company; provide collateral to secure in general claims against the company, on movable property, i.e. any pledge, recover pledged items and discharge letters of guarantee; lease and use safe deposit boxes and terminate such agreements; in general perform any management act. Note that the acts listed hereinabove are indicative and without limitation".

SPECIFIC MATTERS

- The submission of the Minutes of the BoD is not required when, at the establishment of the company, the appointment of the Chairman, Vice-Chairman, Chief Executive Officer or Executive Director or persons with other capacity and responsibilities (representation and engagement of the company) for the first Board of Directors is made by the Articles of Association.

- By resolution of the Board or pursuant to the Articles of Association, if the Articles of Association allow, an Executive Committee can be set up, with certain powers or responsibilities of the Board assigned to it.

4. A recent General GEMI Certificate regarding any amendments to the company's Articles of Association.

5. A recent GEMI Certificate regarding the company's representation.

6. A recently issued declaration signed by the company's legal representative stating whether the company is listed on the Athens Stock Exchange or the Stock Exchange of another country.

7. A recent statement signed by the company's legal representative stating the full names of the company's shareholders, the number of shares they hold and the exact percentage of the share capital, as at the date the company's legalization documents are filed with our Bank; otherwise a recent true copy of the company's share register.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

Specifically in the case of stockbrokers, investment service providers, mutual fund management companies, portfolio investment companies, property investment companies and investment intermediation companies, a decision on granting the company an operating license of the Hellenic Capital Market Commission must be submitted.

Specifically, gaming service providers, payment institutions, electronic money institutions and other financial organizations or representatives thereof subject to supervisory oversight by the BoG or the Hellenic Gaming Commission, should submit the decision by the competent Supervisory Authority regarding the granting of a business license or registration with the Registry of Supervised Institutions.

- For a single-owner Societe Anonyme that is established by only one shareholder/legal entity or becomes single-owner upon consolidation of all shares into the ownership of a legal entity, a recent certificate issued by a domestic or foreign competent Authority stating the details and the existing status of the single shareholder/legal entity is also required.

8. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

The above do not apply for Societes Anonymes listed on the Stock Exchange. In addition, in the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of a Societe Anonyme, the documents hereinbelow are required:

1. The minutes of the General Meeting of Shareholders regarding the election of the members of the company's Board of Directors/Administrator (or the election of any substitute members), duly signed by the relevant officers as per the company's Articles of Association as a true excerpt, bearing the registration seal with the relevant register of the said Ministry, including a. the published shareholders' invitation, b. the GM agenda and c. the detailed description of the share capital represented thereat.

SPECIFIC MATTERS

- Societes Anonymes listed on the Stock Exchange are required to post the invitation to the GM on their corporate website, and it is disclosed under article 122 par. 3 of Law 4548/2018.
- In the event of temporary directors' election by the Board of Directors, the company shall furnish the relevant Board minutes communicating this election. The General Meeting may replace the temporary directors, even if no relevant item is included in the agenda.
- In the event that the Articles of Association provide shareholder(s) with the option to appoint Board members, it must be stated in the Board minutes that the notice for the exercise of the said right was disclosed to the company 3 full days before the General Meeting.
- In the event that the Articles of Association provide for the possibility of electing a legal entity as a member of the Board and the General Meeting elects a legal entity as a member of the Board, the said legal entity is obliged to appoint, by a decision of its competent body and within 15 days of its election, an individual to exercise its powers, and this appointment shall be subject to publication requirements.
In this case the following documents shall be submitted: a. Minutes of its competent body on the appointment of the individual and b. the announcement of filing of this appointment with GEMI. NOTES: In the event that the said decision is not taken within the said deadline, the legal entity is deemed to have resigned from its position as Board member.
- The Chairman of the Board can be appointed by the Articles of Association or the General Meeting.
- In the case of small and micro Sociétés Anonymes an Administrator (single-member management body) is elected and the General Meeting can set out his/her powers.

2. The minutes of the Board of Directors/Administrator' Meeting (with reference to the names of the Directors present and of the Directors absent, though invited), duly signed by the relevant officers as per the company's Articles of Association, or a copy digitally signed by GEMI,

regarding the Board's constitution into a body and the powers and authorities conferred upon the persons designated to conduct the company's financial transactions, and the respective announcement of filing with the competent Registry.

- It is recommended that the Board representatives are granted, further to general authorities, the authority to enter into and undertake obligations on behalf of the company as per the relevant Board/General Meeting resolution (when the latter elects an Administrator and sets out his powers), stating that the representatives are also authorized to carry out the following: "Open and/or close any bank accounts held in any currency and carry out transactions; withdraw cash, money instruments, dividend coupons and interest coupons; collect money transferred or otherwise due to the company; issue, accept, endorse and pay up bills of exchange, promissory notes and cheques; take delivery of shipping documents; enter into agreements with banks re opening documentary credits; issue letters of guarantee on behalf of the company addressed to any legal entity or individual; collect bills of lading with pledged advance payment; rent safe deposit boxes; enter into loan agreement and provide credit through open account backed by personal collateral for the increase of such existing credit lines and/or of credit secured by mortgages or promissory notes or any pledge whatsoever, and use such credit line (by issuing cheques, transferring funds or withdrawing money) and the safe deposit boxes rented by the company; provide collateral to secure in general claims against the company, on movable property, i.e. any pledge, recover pledged items and discharge letters of guarantee; lease and use safe deposit boxes and terminate such agreements; in general perform any management act. Note that the acts listed hereinabove are indicative and without limitation".

SPECIFIC MATTERS

- By resolution of the Board or pursuant to the Articles of Association, if the Articles of Association allow, an Executive Committee can be set up, with certain powers or responsibilities of the Board assigned to it.

3. A recent General GEMI Certificate regarding any amendments to the company's Articles of Association.

4. A recent GEMI Certificate regarding the company's representation.

5. A recently issued declaration signed by the company's legal representative stating whether the company is listed on the Athens Stock Exchange or the Stock Exchange of another country.

6. A recent statement signed by the company's legal representative stating the full names of the company's shareholders, the number of shares they hold and the exact percentage of the share capital, as at the date the company's legalization documents are filed with our Bank; otherwise a recent true copy of the company's share register.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

- If there are amendments to the company's Articles of Association, the codified Articles of Association bearing the registration seal with GEMI or in a digitally signed copy and the respective announcement of publication thereof with GEMI should be provided.

- For a single-owner Societe Anonyme that becomes single-owner upon consolidation of all shares into the ownership of a single legal entity, a recent certificate issued by a domestic or foreign competent Authority stating the details and the existing status of the single shareholder/legal entity is also required.

7. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the legal entity/shareholder (Certificate of shareholders) should be submitted.

The above do not apply for Societes Anonymes listed on the Stock Exchange. In addition, in the event that the shareholder or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Limited Liability Company

a) New Business Relationship

For the legalization of the representatives of a Limited Liability Company, the documents hereinbelow are required:

1. An official copy of the original deed of incorporation, or the codified Articles of Association (in case of amendments) bearing the registration seal with GEMI or the competent Court of First Instance or digitally signed, as well as the Government Gazette in which a summary thereof is published or the certificate of incorporation issued by the One-Stop Shop and/or the relevant announcement thereof with GEMI.
2. A recent General GEMI Certificate regarding any amendments to the company's Articles of Association.
3. A recent GEMI Certificate regarding the company's representation.

Special Cases

1. In the case of a Sole Proprietorship Ltd., a statement of the sole partner must be submitted confirming that he does not participate in another Sole Proprietorship Ltd.
2. In the event of a partner's death, provided that the company's Articles of Association provide for the company's continuation with the participation of the deceased partner's heirs, all of the heirs' legalization documents along with the company's incorporation deed and the relevant announcement thereof with GEMI stipulating the company's continuation with the participation of the deceased partner's heirs should be provided.
3. If a partner signs the original deed of incorporation by proxy, an official copy of the Power of Attorney should be provided.

When a legal entity (domestic or foreign) is involved as partner, legalization documents of its representatives and minutes of its competent body on the participation in the specific company and the appointment of a representative for signing the company's articles of association should be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

Note: The term of the Limited Liability Company is fixed.

4. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as partners, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

In addition, in the event that the partner or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are listed.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company. A company holding more than 25% of the company's share capital or ownership rights is

considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters. As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of a Limited Liability Company, the documents hereinbelow are required:

1. A recent General GEMI Certificate regarding any amendments to the company's Articles of Association.
2. A recent GEMI Certificate regarding the company's representation.
 - If there are amendments to the company's Articles of Association, the codified Articles of Association bearing the registration seal with the relevant register or digitally signed and the respective announcement of filing thereof with GEMI should be provided.

Special Cases

1. In the event that the company has become a Sole Proprietorship Ltd., a statement of the sole partner must be submitted confirming that he does not participate in another Sole Proprietorship Ltd.
2. In the event of a partner's death, provided that the company's Articles of Association provide for the company's continuation with the participation of the deceased partner's heirs, all of the heirs' legalization documents along with the company's incorporation deed and the relevant announcement thereof with GEMI stipulating the company's continuation with the participation of the deceased partner's heirs should be provided.
3. If a partner signs the amendments to the original deed of incorporation by proxy, an official copy of the Power of Attorney should be provided.

4. When a legal entity (domestic or foreign) is involved as partner, the documents hereinbelow should be provided:

Certificate Of Good Standing/General GEMI Certificate of the partner legal entity, for the legal entity already participating.

In the event of amendments to the original deed of incorporation, the minutes of the legal entity's competent body on the decision for the said amendments and the appointment of a representative for signing the amendments to the company's Articles of Association should be provided.

In the event of entry of a legal entity as new partner in the company, all legalization documents of its representatives and minutes of its competent body on the participation in the specific company and the appointment of a representative for signing the company's Articles of Association should be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

Note: The term of the Limited Liability Company is fixed.

5. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the partner legal entity (Certificate of shareholders) should be submitted.

In addition, in the event that the partner or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are listed.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company. A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Offshore Companies

a) New Business Relationship

The documents hereinbelow should be provided in the form of official copies certified in accordance with the provisions of the Hague Convention (Apostille) and officially translated into Greek.

1. Articles of Association and any amendments thereto.
2. Certificate of Incorporation.
3. Recent Certificate Of Good Standing issued by the relevant Companies Register of the territory where the company is headquartered, on which is stated the unique Registration No of the said Register.
4. Recent Certificate of Incumbency (management – legally binding signatures), issued by the corporate Secretary.
5. Recent Certificate of Shareholders issued by the corporate Secretary, if the shareholders are not included in the above certificate.
6. Recent Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing bank account opening and banking transactions, otherwise, Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing bank account opening and banking transactions accompanied by a declaration that it remains in force.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When legal entities are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

Note that, in cases where the company runs or sets up a BRANCH in Greece, it must submit, in addition to the above:

1. The Government Gazette in which the permit/approval of the business establishment in Greece is published, or the Announcement of registration in the General Commercial Register (GEMI) of its business permit/approval in Greece.

2. The Government Gazette or the Announcement of entry in the General Commercial Register (GEMI) of the company's branch's legal representation.

7. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

NOTE: Certificates issued in countries that are not signatories to the Hague Convention should bear authentication of the signature of the foreign issuing body by the Greek consular offices of the respective countries or the Greek Ministry of Foreign Affairs.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and

2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.

2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legal opinion, the following documents should be provided in the form of official copies certified in accordance with the provisions of the Hague Convention (Apostille) and officially translated into Greek:

1. Recent Certificate Of Good Standing issued by the relevant Companies Register of the territory where the company is headquartered, on which is stated the unique Registration No of the said Register.
2. Recent Certificate of Incumbency (management – legally binding signatures), issued by the corporate Secretary.
3. Recent Certificate of Shareholders issued by the corporate Secretary, if the shareholders are not included in the above certificate.
4. Recent Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing banking transactions (Minutes of the board of Directors or Power of Attorney concerning banking transactions), otherwise, Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing banking transactions accompanied by a declaration that it remains in force, or a declaration that the submitted Resolution of Directors/Managers/Administrator or Power of Attorney remains in force.

In the event that there are amendments to the Articles of Association, they should also be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When legal entities are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

Note that, in cases where the company establishes a BRANCH in Greece, it must submit, in addition to the above:

The Government Gazette in which the permit/approval of the business establishment in Greece is published, or the Announcement of registration in the General Commercial Register (GEMI) of its business permit/approval in Greece.

2. The Government Gazette or the Announcement of entry in the General Commercial Register (GEMI) of the company's branch's legal representation.

5. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

NOTE: Certificates issued in countries that are not signatories to the Hague Convention should bear authentication of the signature of the foreign issuing body by the Greek consular offices of the respective countries or the Greek Ministry of Foreign Affairs.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Other Foreign Companies

a) New Business Relationship

The documents hereinbelow should be provided in the form of official copies certified in accordance with the provisions of the Hague Convention (Apostille) and officially translated into Greek.

1. Articles of Association and any amendments thereto;
2. Certificate of Incorporation.
3. Recent excerpt issued by the relevant Companies Register of the territory where the company is headquartered, indicating the current incumbency status (management – legally binding signatures) and the unique Registration No of the said Register, otherwise:
 - (a) Recent Certificate of Good Standing issued by the relevant Companies Register of the territory where the company is headquartered - and only if there is no companies register in the country where the company is headquartered - Recent Certificate of Good Standing issued

by an official government agency (e.g. Tax office) of the territory where the company is headquartered, along with an attached declaration, bearing a certified date, to the effect that in the country where the company is headquartered no companies register exists, signed by the company's legal representative, **and**

(b) Recent Certificate of Incumbency (management – legally binding signatures), issued by the corporate Secretary.

4. Recent Certificate of Shareholders issued by the corporate Secretary, if the shareholders are not included in the above certificate.

5. Recent resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing bank account opening and banking transactions, otherwise resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing bank account opening and banking transactions accompanied by a declaration that it remains in force.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When legal entities are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

Specifically, gaming service providers, payment institutions, electronic money institutions and other financial organizations or representatives thereof subject to supervisory oversight (regulated firms) should submit the decision by the competent Supervisory Authority regarding the granting of a business license or registration with the Registry of Supervised Institutions.

Note that, in cases where the company runs or establishes a BRANCH in Greece, it must submit, in addition to the above:

The Government Gazette in which the permit/approval of the business establishment in Greece is published, or the Announcement of registration in the General Commercial Register (GEMI) of its business permit/approval in Greece.

2. The Government Gazette issue or the Announcement of entry in the General Commercial Register (GEMI) where the legal representation of the branch is published.

6. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

NOTE: Certificates issued in countries that are not signatories to the Hague Convention should bear authentication of the signature of the foreign issuing body by the Greek consular offices of the respective countries or the Greek Ministry of Foreign Affairs.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

Copy of Greek or another EU National ID card or valid passport and
Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legal opinion, the following documents should be provided in the form of official copies certified in accordance with the provisions of the Hague Convention (Apostille) and officially translated into Greek:

1. Recent excerpt issued by the relevant Companies Register of the territory where the company is headquartered, indicating the current incumbency status (management – legally binding signatures) and the unique Registration No of the said Register, otherwise:
 - (a) Recent Certificate of Good Standing issued by the relevant Companies Register of the territory where the company is headquartered - and only if there is no companies register in the country where the company is headquartered - Recent Certificate of Good Standing issued by an official government agency (e.g. Tax office) of the territory where the company is headquartered, along with an attached declaration, bearing a certified date, to the effect that in the country where the company is headquartered no companies register exists, signed by the company's legal representative, and
 - (b) Recent Certificate of Incumbency (management – legally binding signatures), issued by the corporate Secretary.
2. Recent Certificate of Shareholders issued by the corporate Secretary, if the shareholders are not included in the above certificate.
3. Recent Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing banking transactions (Minutes of the board of Directors or Power of Attorney concerning banking transactions), otherwise, Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing banking transactions accompanied by a

declaration that it remains in force, or a declaration that the submitted Resolution of Directors/Managers/Administrator or Power of Attorney remains in force.

In the event that there are amendments to the Articles of Association, they should also be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When legal entities are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

Specifically, gaming service providers, payment institutions, electronic money institutions and other financial organizations or representatives thereof subject to supervisory oversight (regulated firms) should submit a certificate issued by the competent Supervisory Authority evidencing that their business license and registration with the Registry of Supervised Institutions have not been revoked.

Note that, in cases where the company establishes a BRANCH in Greece, it must submit, in addition to the above:

1. The Government Gazette in which the permit/approval of the business establishment in Greece is published, or the Announcement of registration in the General Commercial Register (GEMI) of its business permit/approval in Greece.
2. The Government Gazette or the Announcement of entry in the General Commercial Register (GEMI) of the company's branch's legal representation.

4. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/partner is a listed company, it is necessary to supply a recent declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

NOTE: Certificates issued in countries that are not signatories to the Hague Convention should bear authentication of the signature of the foreign issuing body by the Greek consular offices of the respective countries or the Greek Ministry of Foreign Affairs.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

Copy of Greek or another EU National ID card or valid passport and

Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Companies established in other EU countries

a) New Business Relationship

The documents hereinbelow should be provided in the form of official copies legalised in accordance with the provisions of the Hague Convention (Apostille) and officially translated into Greek:

1. Articles of Association and any amendments thereto.
2. Recent excerpt from the Commercial Registry – (UK: Extract from the Register of Companies – France: Extrait du Registre de Commerce – Germany: Handelsregister – Italy: Certificato della Camera di Commercio – Luxembourg: Extrait du Registre de Commerce et des Societes – Bulgaria: Certificate from the Ministry of Justice – Companies Registry Service) – of the territory where the company is headquartered, with a summary of its articles of association and its amendments to date, indicating the current incumbency status.
3. Recent Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing bank account opening and banking transactions, otherwise, Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing bank account opening and banking transactions accompanied by a declaration that it remains in force.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

Specifically, gaming service providers, payment institutions, electronic money institutions and other financial organizations or representatives thereof subject to supervisory oversight (regulated firms) should submit the decision by the competent Supervisory Authority regarding the granting of a business license or registration with the Registry of Supervised Institutions.

Note that, in cases where the company runs or establishes a BRANCH in Greece, it must submit, in addition to the above:

The Government Gazette in which the permit/approval of the business establishment in Greece is published, or the Announcement of registration in the General Commercial Register (GEMI) of its business permit/approval in Greece.

2. The Government Gazette issue or the Announcement of entry in the General Commercial Register (GEMI) where the legal representation of the branch is published.

4. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent declaration stating the relation between the companies and the Stock Exchange where such stocks are listed.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.

2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legal opinion, the following documents should be provided in the form of official copies certified in accordance with the provisions of the Hague Convention (Apostille) and officially translated into Greek:

1. Recent excerpt from the Commercial Registry – (UK: Extract from the Register of Companies – France: Extrait du Registre de Commerce – Germany: Handelsregister – Italy: Certificato della Camera di Commercio – Luxembourg: Extrait du Registre de Commerce et des Societes – Bulgaria: Certificate from the Ministry of Justice – Companies Registry Service) – of the territory where the company is headquartered, with a summary of its articles of association and its amendments to date, indicating the current incumbency status.

2. Recent Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing banking transactions (Minutes of the board of Directors or Power of Attorney concerning banking transactions), otherwise, Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing banking transactions accompanied by a declaration that it remains in force, or a declaration that the submitted Resolution of Directors/Managers/Administrator or Power of Attorney remains in force.

In the event that there are amendments to the Articles of Association, they should also be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

Specifically, gaming service providers, payment institutions, electronic money institutions and other financial organizations or representatives thereof subject to supervisory oversight (regulated firms) should submit a certificate issued by the competent Supervisory Authority evidencing that their business license and registration with the Registry of Supervised Institutions have not been revoked.

Note that, in cases where the company establishes a BRANCH in Greece, it must submit, in addition to the above:

1. The Government Gazette in which the permit/approval of the business establishment in Greece is published, or the Announcement of registration in the General Commercial Register (GEMI) of its business permit/approval in Greece.

2. The Government Gazette issue or the Announcement of entry in the General Commercial Register (GEMI) where the legal representation of the branch is published.

3. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent declaration stating the relation between the companies and the Stock Exchange where such stocks are listed.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Turkish Companies

a) New Business Relationship

The documents hereinbelow should be provided in the form of official copies legalized in accordance with the provisions of the Hague Convention (Apostille) and officially translated into Greek:

1. Company's Articles of Association drafted by a notary public and any amendments thereto.
2. Official publication of the Commercial Registry in which the Contract of Establishment and any amendments thereto were published.
3. Recent Extract from the Register of Companies of the territory where the company is headquartered, with a summary of its articles of association and its amendments to date, indicating the current incumbency status.
4. Recent Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing bank account opening and banking transactions, otherwise, Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing bank account opening and banking transactions accompanied by a declaration that it remains in force.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When legal entities are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

Note that, in cases where the company runs or establishes a BRANCH in Greece, it must submit, in addition to the above:

1. The Government Gazette in which the permit/approval of the business establishment in Greece is published, or the Announcement of registration in the General Commercial Register (GEMI) of its business permit/approval in Greece.
2. The Government Gazette or the Announcement of entry in the General Commercial Register (GEMI) of the company's branch's legal representation.

5. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/partner is a listed company, it is necessary to supply a recent declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legal opinion, the following documents should be provided in the form of official copies certified in accordance with the provisions of the Hague Convention (Apostille) and officially translated into Greek:

1. Recent Extract from the Register of Companies of the territory where the company is headquartered, with a summary of its articles of association and its amendments to date, indicating the current incumbency status.
2. Recent Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing banking transactions (Minutes of the board of Directors or Power of Attorney concerning banking transactions), otherwise, Resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing banking transactions accompanied by a declaration that it remains in force, or a declaration that the submitted Resolution of Directors/Managers/Administrator or Power of Attorney remains in force.

In the event that there are amendments to the Articles of Association, they should also be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When legal entities are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

Note that, in cases where the company establishes a BRANCH in Greece, it must submit, in addition to the above:

1. The Government Gazette in which the permit/approval of the business establishment in Greece is published, or the Announcement of registration in the General Commercial Register (GEMI) of its business permit/approval in Greece.
2. The Government Gazette or the Announcement of entry in the General Commercial Register (GEMI) of the company's branch's legal representation.

3. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Cypriot Companies

a) New Business Relationship

The documents hereinbelow should be provided in the form of official copies legalised in accordance with the provisions of the Hague Convention (Apostille) and officially translated into Greek:

1. Certificate of Incorporation issued by the Cyprus Companies Registrar.
2. The company's incorporation document and articles of association (and any amendments thereof) certified by the Cyprus Companies Registrar.
3. Recent Certificate of Shareholders issued by the Cyprus Companies Registrar.
4. Recent Certificate of Incumbency issued by the Cyprus Companies Registrar.
5. Recent Certificate of Good Standing issued by the Cyprus Companies Registrar certifying that the company is still registered with the Registry of Cyprus.
6. Recent resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing bank account opening and banking transactions, otherwise resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing bank account opening and banking transactions accompanied by a declaration that it remains in force.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

Specifically, gaming service providers, payment institutions, electronic money institutions and other financial organizations or representatives thereof subject to supervisory oversight (regulated firms) should submit the decision by the competent Supervisory Authority regarding the granting of a business license or registration with the Registry of Supervised Institutions.

Note that, in cases where the company runs or establishes a BRANCH in Greece, it must submit, in addition to the above:

1. The Government Gazette in which the permit/approval of the business establishment in Greece is published, or the Announcement of registration in the General Commercial Register (GEMI) of its business permit/approval in Greece.

2. The Government Gazette issue or the Announcement of entry in the General Commercial Register (GEMI) where the legal representation of the branch is published.

7. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.

2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legal opinion, the following documents should be provided in the form of official copies certified in accordance with the provisions of the Hague Convention (Apostille) and officially translated into Greek:

1. Recent Certificate of Shareholders issued by the Cyprus Companies Registrar.
2. Recent Certificate of Incumbency issued by the Cyprus Companies Registrar.
3. Recent Certificate of Good Standing issued by the Cyprus Companies Registrar certifying that the company is still registered with the Registry of Cyprus, the Board of Directors etc.
4. Recent resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing banking transactions (Minutes of the board of Directors or Power of Attorney concerning banking transactions), otherwise resolution of the Board of Directors/Managers/Administrator or Power of Attorney addressed to the legal representative in Greece authorizing banking transactions accompanied by a declaration that it remains in force, or a declaration that the submitted Resolution of Directors/Managers/Administrator or Power of Attorney remains in force.

In the event that there are amendments to the Articles of Association, they should also be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

Specifically, gaming service providers, payment institutions, electronic money institutions and other financial organizations or representatives thereof subject to supervisory oversight (regulated firms) should submit a certificate issued by the competent Supervisory Authority evidencing that their business license and registration with the Registry of Supervised Institutions have not been revoked.

Note that, in cases where the company runs or establishes a BRANCH in Greece, it must submit, in addition to the above:

1. The Government Gazette in which the permit/approval of the business establishment in Greece is published, or the Announcement of registration in the General Commercial Register (GEMI) of its business permit/approval in Greece.
2. The Government Gazette issue or the Announcement of entry in the General Commercial Register (GEMI) where the legal representation of the branch is published.

5. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Local Authority Legal Entity

a) New Business Relationship

For the legalization of the representatives of a local authority legal entity, the documents hereinbelow are required:

1. The Government Gazette in which the legal entity's act of establishment is published.
2. The Government Gazettes of any amendments to the legal entity's act of establishment, as well as the Chair of the Board's statement referring to them, if they exist.
3. A duly certified copy of the legal entity's Charter, if one exists.

4. The minutes (duly signed) of the competent Local Council regarding the appointment of the legal entity's Board members, as well as the minutes regarding any replacement thereof.

5. The minutes of the legal entity's Board (duly signed and with reference to the relevant quorum of the Board) regarding the powers and authorities conferred upon the competent person designated to conduct deposits into and withdrawals from the said legal entity's account held with the Bank, as per the applicable Articles of Association or Charter.

b) Existing Business Relationship

To renew the legalization of the representatives of a local authority legal entity, the documents hereinbelow are required:

1. The minutes (duly signed) of the competent Local Council regarding the appointment of the legal entity's Board members, as well as the minutes regarding any replacement thereof.

2. The minutes of the legal entity's Board (duly signed and with reference to the relevant quorum of the Board) regarding the powers and authorities conferred upon the competent person designated to conduct deposits into and withdrawals from the said legal entity's account held with the Bank, as per the applicable Articles of Association or Charter.

3. A declaration of the legal entity's legal representative regarding any amendments to the legal entity's act of establishment.

Marine Company / Pleasure Craft Marine Companies (N.E.P.A.)

a) New Business Relationship

For the legalization of the representatives of marine companies, the documents hereinbelow are required:

1. An official copy of the original deed of incorporation and any amendments thereof (if such amendments exist) bearing the registration seal with the relevant register of the Hellenic Ministry for the Mercantile Marine & Island Policy.

2. The minutes of the General Meeting of Shareholders duly signed by the relevant officers as per the company's Articles of Association as a true excerpt, bearing the registration seal with the relevant register of the said Ministry, including a. the published shareholders' invitation, b. the GM agenda and c. the detailed description of the share capital represented thereat. In the event of temporary directors' election by the Board of Directors, the company shall furnish the relevant Board minutes approving this election or communicating it to the aforementioned General Meeting.

3. The minutes of the Board of Directors' Meeting (which shall include the names of the Directors present and of the Directors absent, though invited), duly signed by the relevant officers as per the company's Articles of Association, regarding the Board's constitution into a body and the powers and authorities conferred upon the persons designated to conduct the company's financial transactions, bearing the registration seal with the relevant register of the said Ministry.

- It is recommended that the Board representatives are granted, further to general authorities, the authority to enter into and undertake obligations on behalf of the company as per the relevant Board resolution, stating that the representatives are also authorized to carry out the following:

"Open and/or close any bank accounts held in any currency and carry out transactions; withdraw cash, money instruments, dividend coupons and interest coupons; collect money transferred or otherwise due to the company; issue, accept, endorse and pay up bills of exchange, promissory notes and cheques; take delivery of shipping documents; enter into agreements with banks re opening documentary credits; issue letters of guarantee on behalf of the company addressed to any legal entity or individual; collect bills of lading with pledged advance payment; rent safe deposit boxes; enter into loan agreement and provide credit through open account backed by personal collateral for the increase of such existing credit lines and/or of credit secured by mortgages or promissory notes or any pledge whatsoever, and use such credit line (by issuing cheques, transferring funds or withdrawing money) and the safe deposit boxes rented by the company; provide collateral to secure in general claims against the company, on movable property, i.e. any pledge, recover pledged items and discharge letters of guarantee; lease and use safe deposit boxes and terminate such agreements; in general perform any management act. Note that the acts listed hereinabove are indicative and without limitation".

-The submission of the Minutes of the BoD is not required when, at the establishment of the company, the appointment of the Chairman, Vice-Chairman, Chief Executive Officer or Executive Director or persons with other capacity and responsibilities (representation and engagement of the company) for the first Board of Directors is made by the Articles of Association.

4. Recent certificate issued by the Hellenic Ministry for the Mercantile Marine & Island Policy with a summary of the company's status (establishment, amendments, term duration, members of the Board, representation etc.).

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When legal entities are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

5. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

In addition, in the event that the shareholder or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between

the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company. A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of marine companies, the documents hereinbelow are required:

1. The minutes of the General Meeting of Shareholders duly signed by the relevant officers as per the company's Articles of Association as a true excerpt, bearing the registration seal with the relevant register of the said Ministry, including a. the published shareholders' invitation, b. the GM agenda and c. the detailed description of the share capital represented thereat.

2. The minutes of the Board of Directors' Meeting (which shall include the names of the Directors present and of the Directors absent, though invited), duly signed by the relevant officers as per the company's Articles of Association, regarding the Board's constitution into a body and the powers and authorities conferred upon the persons designated to conduct the company's financial transactions, bearing the registration seal with the relevant register of the Hellenic Ministry for the Mercantile Marine & Island Policy.

- It is recommended that the Board representatives are granted, further to general authorities, the authority to enter into and undertake obligations on behalf of the company as per the relevant Board resolution, stating that the representatives are also authorized to carry out the following:

"Open and/or close any bank accounts held in any currency and carry out transactions; withdraw cash, money instruments, dividend coupons and interest coupons; collect money transferred or otherwise due to the company; issue, accept, endorse and pay up bills of exchange, promissory notes and cheques; take delivery of shipping documents; enter into agreements with banks re opening documentary credits; issue letters of guarantee on behalf of the company addressed to any legal entity or individual; collect bills of lading with pledged advance payment; rent safe deposit boxes; enter into loan agreement and provide credit through open account backed by personal collateral for the increase of such existing credit lines and/or of credit secured by mortgages or promissory notes or any pledge whatsoever, and use such credit line (by issuing cheques, transferring funds or withdrawing money) and the safe deposit boxes rented by the company; provide collateral to secure in general claims against the company, on movable property, i.e. any pledge, recover pledged items and discharge letters of guarantee; lease and use safe deposit boxes and terminate such agreements; in general perform any management act. Note that the acts listed hereinabove are indicative and without limitation".

3. Recent certificate issued by the Hellenic Ministry for the Mercantile Marine & Island Policy with a summary of the company's status (establishment, amendments, term duration, members of the Board, representation etc.).

4. A recent statement signed by the company's legal representative stating the full names of the company's shareholders, the number of shares they hold and the exact percentage of the share capital, as at the date the company's legalization documents are filed with our Bank; otherwise a recent true copy of the company's share register.

- If there are amendments to the company's Articles of Association they should also be provided, bearing the registration seal with the relevant register.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

When legal entities are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

5. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should also be submitted.

In addition, in the event that the shareholder or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company. A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: When foreign legal entities are involved as shareholders, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

General Partnership - Limited Partnership

a) New Business Relationship

For the legalization of the representatives of general and limited partnerships, the documents hereinbelow are required:

1. An official copy of the published original deed of incorporation and of the published amendments thereof (if such amendments exist) bearing the registration seal with GEMI, as well as a certificate of registration of the company and its branches with GEMI.

For pharmacies or wholesale pharmaceutical companies, all forms of companies [with the type each time applicable] apart from Sociétés Anonymes are allowed.

Under Laws 5607/1932, 1963/1991 and 3918/2011 for Co-located Pharmacies, with the respective professional licenses, the establishment of a company **-necessarily in the form of a general partnership** - by notarial deed is required, while the Articles of Association must be in line with Pharmaceutical Law.

2. A recent General GEMI Certificate regarding registrations/amendments filed with the Companies Register.

If the company was established prior to the implementation of Law 4072/2012, a certificate issued by the Court of First Instance regarding the original Articles of Association and the amendments thereof should be provided, if such certificate is not attached as an integral part of the said General GEMI Certificate.

3. A recent GEMI Certificate regarding the company's representation.

Special Cases

1. In the event of a partner's death, provided that the company's Articles of Association provide for the company's continuation with the participation of the deceased partner's heirs, all of the heirs' legalization documents along with the company's incorporation deed stipulating the company's continuation with the participation of the deceased partner's heirs (or the legal representatives of under-age heirs) should be provided.

2. If a partner signs the original deed of incorporation by proxy, an official copy of the Power of Attorney should be provided.

3. When legal entities (domestic or foreign) are involved as partners, legalization documents of their representatives and minutes of their competent body on the participation in the specific company and the appointment of a representative for signing the company's articles of association should be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

4. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as partners, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the partner legal entity (Certificate of shareholders) should also be submitted.

In addition, in the event that the partner or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company. A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, (b) partners and (c) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of general and limited partnerships, the documents hereinbelow are required:

1. A recent General GEMI Certificate regarding any amendments to the company's Articles of Association, after three years have passed since the previous such certificate was submitted to the local Branch of the Bank.
2. A recent GEMI Certificate regarding the company's representation. If there are amendments to the company's Articles of Association, these shall be submitted bearing the registration seal with the relevant register or in digitally signed copies, and the respective announcement of filing thereof with GEMI should be provided.

Special Cases

1. In the event of a partner's death, provided that the company's Articles of Association provide for the company's continuation with the participation of the deceased partner's heirs, all of the heirs' legalization documents along with the company's incorporation deed stipulating the company's continuation with the participation of the deceased partner's heirs (or the legal representatives of under-age heirs) should be provided.

2. If a partner signs the amendments to the original deed of incorporation by proxy, an official copy of the Power of Attorney should be provided.

3. When a legal entity (domestic or foreign) is involved as partner, the documents hereinbelow should be provided:

Certificate of Good Standing/General GEMI Certificate of the partner legal entity, for the legal entity already participating.

In the event of amendments to the original deed of incorporation, the minutes of the legal entity's competent body on the decision for the said amendments and the appointment of a representative for signing the amendments to the company's Articles of Association should be provided.

In the event of entry of a legal entity as new partner in the company, all legalization documents of its representatives and minutes of its competent body on the participation in the specific company and the appointment of a representative for signing the company's Articles of Association should be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

3. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company

or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as partners, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the partner legal entity (Certificate of shareholders) should also be submitted.

In addition, in the event that the partner or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company. A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards partners that are foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, (b) partners and (c) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Joint Venture

a) New Business Relationship

For the legalization of the representatives of a joint venture (JV), the documents hereinbelow are required:

1. Private agreement of the JV's deed of incorporation (Articles of Association) as well as private agreements of any amendments to the Articles of Association should be submitted, along with

a certificate issued by the competent Tax Office certifying their submission and incorporation to the original deed and the payment of the payable tax, in the form of official copies, duly certified or digitally signed, as well as the respective announcement of filing of the joint venture with GEMI (when required, if the JV develops commercial activity).

- It should also be clearly specified in the Articles of Association who the Administrator of the JV shall be.

2. A recently issued statement by the members of the JV referring to the amendments made to the its Articles of Association etc. and stating that the specific project for which the JV was established has not yet been completed, and its estimated time of completion,

- If the JV has been filed with GEMI, a certificate recently issued by GEMI must be submitted regarding any amendments made to it, along with a GEMI Certificate regarding the company's representation.

- When companies or other legal entities are involved as members of the JV, legalization documents of their representatives should be submitted, along with a decision by their competent body regarding their participation in the specific JV and the appointment of a representative for signing its Articles of Association or the relevant amendments thereof. Also, an official copy of the Articles of Association of the company or legal entity participating should be supplied, so that it can be verified that its Articles of Association allow for its participation in the JV.

A recent document evidencing the group structure should be provided in the event that the member legal entity/-ies belongs to a group of companies.

4. A recent declaration of the legal representative stating the individual(s) that is/are beneficial owner(s) of the JV, i.e. the individual(s) that actually own the JV or control it by possessing or controlling, directly or indirectly, a substantial percentage or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the legal entity participating in the JV is a listed company, or the said legal entity's ultimate shareholder/partner is a listed company, it is necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the JV or ownership rights is considered to have direct control of the JV.

A company holding more than 25% of the JV or ownership rights is considered to have indirect control of the JV if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, (b) members (c) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of a joint venture (JV), the documents hereinbelow are required:

1. A recently issued statement by the members of the JV referring to the amendments made to its Articles of Association etc. and stating that the specific project for which the JV was established has not yet been completed, with mention of its estimated time of completion.

2. If the JV has been filed with GEMI, a certificate recently issued by GEMI must be submitted regarding any amendments made to it, along with a GEMI Certificate regarding the company's representation.

- The private agreements of any amendments to the Articles of Association should be submitted, along with a certificate issued by the competent Tax Office certifying their submission and incorporation to the original deed and the payment of the payable tax, in the form of official copies, duly certified or digitally signed, as well as the respective announcement of filing of the joint venture with GEMI (when required, if the JV develops commercial activity).

- When legal entities are involved as members of the JV, in the event of amendments made to its Articles of Association, the minutes of the legal entity's competent body on the decision for the said amendments and the appointment of a representative for signing the private agreement of amendment should be provided.

A recent document evidencing the group structure should be provided in the event that (a) member legal entity/-ies of the JV belong/-s to a group of companies.

3. A recent declaration of the legal representative stating the individual(s) that is/are beneficial owner(s) of the JV, i.e. the individual(s) that actually own the JV or control it by possessing or controlling, directly or indirectly, a substantial percentage or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the legal entity participating in the JV is a listed company, or the said legal entity's ultimate shareholder/partner is a listed company, it is necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the JV or ownership rights is considered to have direct control of the JV.

A company holding more than 25% of the JV or ownership rights is considered to have indirect control of the JV if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, (b) members (c) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Civil Law Partnerships

a) New Business Relationship

For the legalization of the representatives of civil law partnerships, the documents hereinbelow are required:

1. An official copy of the published original deed of incorporation and of the published amendments thereof (if such amendments exist) or of the codified text thereof bearing the registration seal with GEMI, as well as a certificate of registration of the company with GEMI, with their number and date of filing with GEMI.

In the event of exit of a partner or entry of a new partner in the company, an official copy of the relevant private agreement of amendment, signed by all partners including those departing or entering the company bearing the registration seal with GEMI must be supplied.

2. A recent General GEMI Certificate regarding any amendments to the company's Articles of Association or by the competent department of the Court of First Instance.

3. A recent GEMI Certificate regarding the company's representation.

If the company was established prior to the implementation of Law 4072/2012, the published original deed of incorporation and the amendments thereof, as well as a certificate issued by the Court of First Instance regarding the original Articles of Association and the amendments thereof, should be provided.

4. If the Articles of Association provide for a Board of Directors, the following are also required:

- A true copy or a true excerpt of the minutes of the Meeting of Shareholders regarding the election of the members of the company's Board of Directors, duly signed by the relevant officers (which shall include the names of the Directors present and of the Directors absent, though invited) and its relevant registration with GEMI.

- The minutes of the Board of Directors' Meeting duly signed by the relevant officers as per the company's Articles of Association, regarding the Board's constitution into a body and the

designation of the persons authorized to bind the company on the basis of their signature (unless the representation of the company is set out by the Articles of Association, in which case the submission of special minutes designating the person who will bind the company is not required) and their relevant registration with GEMI.

If a partner signs the original deed of incorporation by proxy, an official copy of the Power of Attorney should be provided.

When legal entities (companies etc.) are involved as partners in the PPCC, duly certified copies of all legalization documents of their representatives should be submitted, along with a true excerpt or a true copy of the minutes of their competent body regarding their participation in the specific company and the appointment of a representative for signing the company's Articles of Association or the relevant amendments thereof (which shall include the names of the Directors present and of the Directors absent, though invited), duly signed by the competent officers, as per the company's Articles of Association. Also, a certified copy of the Articles of Association of the legal entity participating should be supplied, so that it can be verified that its Articles of Association allow for its participation in the company.

A document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

4. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the partner or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are listed.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, (b) members (c) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.

2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of civil law partnerships, the documents hereinbelow are required:

1. A recent General GEMI Certificate regarding any amendments to the company's Articles of Association, or by the competent department of the Court of First Instance, after three years have passed since the previous such certificate was submitted to the local Branch of the Bank.

2. A recent GEMI Certificate regarding the company's representation. If there are amendments to the company's Articles of Association, these shall be submitted bearing the registration seal with the relevant register or in digitally signed copies, and the respective announcement of filing thereof with GEMI should be provided.

3. If the Articles of Association provide for a Board of Directors, the following are also required:

- A true copy or a true excerpt of the minutes of the Meeting of Shareholders regarding the election of the members of the company's Board of Directors, duly signed by the relevant officers (which shall include the names of the Directors present and of the Directors absent, though invited) and its relevant registration with GEMI.

- The minutes of the Board of Directors' Meeting duly signed by the relevant officers as per the company's Articles of Association, regarding the Board's constitution into a body and the designation of the persons authorized to bind the company on the basis of their signature (unless the representation of the company is set out by the Articles of Association, in which case the submission of special minutes designating the person who will bind the company is not required) and their relevant registration with GEMI.

- If a partner signs the amendments to the original deed of incorporation by proxy, an official copy of the Power of Attorney should be provided.

- When a legal entity (domestic or foreign) is involved as partner, the documents hereinbelow should be provided:

In the event of amendments to the original deed of incorporation, the minutes of the legal entity's competent body on the decision for the said amendments and the appointment of a representative for signing the amendments to the company's Articles of Association should be provided.

In the event of entry of a legal entity as new partner in the company, all legalization documents of its representatives and minutes of its competent body on the participation in the specific company and the appointment of a representative for signing the company's Articles of Association should be submitted.

A recent document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

4. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as partners, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the legal entity/partner (Certificate of shareholders) should be submitted.

In addition, in the event that the partner or ultimate beneficiary of the company is a listed company, it is also necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are listed.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company. A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, (b) members (c) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Law - Notary Firms

a) New Business Relationship

For the legalization of the representatives of Law/Notary firms, the documents hereinbelow are required:

1. An official copy of the published original deed of incorporation and of the published amendments thereof (if such amendments exist), the minutes of General Meetings of partners, for every amendment to the deed of incorporation, as well as a certificate of the relevant Bar Association or Notary Association regarding the approving of the company's establishment and its entry in the Bar Association's company book or in the Special Registry of the Notary Association.

2. A recently issued certificate of the relevant Bar Association or Notary Association regarding registrations/amendments filed with the relevant books.
3. Recent certificate issued by the relevant Bar Association or Notary Association regarding the members/partners of the Law firm.
4. If a partner signs the original deed of incorporation by proxy, an official copy of the Power of Attorney should be provided.
5. A recent declaration of the firm's legal representative stating the individual(s) that is/are beneficial owner(s) of the firm's shares, i.e. the individual(s) that actually own the firm or control it by possessing or controlling, directly or indirectly, a sufficient percentage of shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the firm.

A company holding more than 25% of the firm's share capital or ownership rights is considered to have indirect control of the firm if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

As regards individuals who are involved with the firm and act as (a) legal representatives, (b) partners and (c) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of Law/Notary firms, the documents hereinbelow are required:

1. A recently issued certificate of the relevant Bar Association or Notary Association regarding registrations/amendments filed with the relevant books, an official copy of any amendments to the original deed of incorporation.
2. Recent certificate issued by the relevant Bar Association or Notary Association regarding the members/partners of the Law firm.

3. If a partner signs the amendment/s to the firm's Articles of Association by proxy, an official copy of the Power of Attorney should be provided.

4. A recent declaration of the firm's legal representative stating the individual(s) that is/are beneficial owner(s) of the firm's shares, i.e. the individual(s) that actually own the firm or control it by possessing or controlling, directly or indirectly, a sufficient percentage of shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

Note: An individual holding more than 25% of the firm's share capital or ownership rights is considered to have direct control of the firm.

A company holding more than 25% of the firm's share capital or ownership rights is considered to have indirect control of the firm if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

As regards individuals who are involved with the firm and act as (a) legal representatives, (b) partners and (c) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Development Partnership

a) New Business Relationship

Article 18 of Law 4019/2011

For the legalization of the representatives of development partnerships the following documents are required:

1. An official copy of the published original deed of incorporation of the development partnership and of the published amendments thereof (if such amendments exist), as well as a certificate of registration of the development partnership with GEMI, when required, or with the Court of First Instance, if the development partnership was established prior to the implementation of Law 4072/2012, with its date and number of filing.

2. A certificate recently issued by GEMI or the Secretariat of the competent Court of First Instance regarding registrations/amendments filed in their respective company books.

3. Certified copies of the documents evidencing the constitution of the management bodies of the development partnership.

4. Duly certified copies of all legalization documents of the partners-legal entities participating in the development partnership and of their representatives, along with a true excerpt or a true copy of the minutes of their competent body regarding their participation in the specific development partnership and the appointment of a representative for signing its Articles of Association or the relevant amendments thereof (which shall include the names of the Directors present and of the Directors absent, though invited), duly signed by the competent officers, as per the partnership's Articles of Association. Also, a certified copy of the Articles of Association of the legal entity participating should be supplied, so that it can be verified that its Articles of Association allow for its participation in the development partnership.

5. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company/partnership or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

When foreign legal persons are involved as shareholders, a recently issued certificate of the competent Companies' Registry or the true beneficiaries in the company's country of establishment regarding the shareholder structure of the company/shareholder (Certificate of shareholders) should be submitted.

In addition, in the event that the Company/partnership or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are traded.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company. A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.

2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Private Pleasure Craft Companies

a) New Business Relationship

For the legalization of the representatives of private pleasure craft companies, the following documents are required:

1. An official copy of the published original deed of incorporation and of the published amendments thereof (if such amendments exist) bearing the registration seal with the register for Private Pleasure Craft Companies of the Hellenic Ministry for the Mercantile Marine & Island Policy, as well as the document of the said registration of the company in the Private Pleasure Craft Company Register, with its date and number of filing. In the event of exit of a partner or entry of a new partner in the company, if the Articles of Association provide for an amendment thereof due to the exit or entry of a partner, an official copy of the relevant private agreement of amendment is required, signed by all partners including those departing or entering the company, bearing the registration seal with the register for Private Pleasure Craft Companies of the Hellenic Ministry for the Mercantile Marine & Island Policy.

2. A certificate regarding amendments issued by the Private Pleasure Craft Company Register.

3. When legal entities (companies etc.) are involved as partners in the PPCC, duly certified copies of all legalization documents of their representatives should be submitted, along with a true excerpt or a true copy of the minutes of their competent body regarding their participation in the specific company and the appointment of a representative for signing the company's Articles of Association or the relevant amendments thereof (which shall include the names of the Directors present and of the Directors absent, though invited), duly signed by the competent officers, as per the company's Articles of Association. Also, a certified copy of the Articles of Association of the legal entity participating should be supplied, so that it can be verified that its Articles of Association allow for its participation in the company.

A document evidencing the group structure should be provided in the event that the company belongs to a group of companies.

4. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are listed.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the Private Pleasure Craft Company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of private pleasure craft companies, the following documents are required:

1. A certificate issued by the Private Pleasure Craft Company Register is required, regarding registrations/amendments, after three years have passed since the previous such certificate was submitted to the local Branch of the Bank.

An official copy of any amendments to the original deed of incorporation bearing the registration seal with the said Register.

A document evidencing the group structure shall be provided in the event that the company belongs to a group of companies.

2. A recent declaration of the company's legal representative stating the individual(s) that is/are beneficial owner(s) of the company shares, i.e. the individual(s) that actually own the company or control it by possessing or controlling, directly or indirectly, a sufficient percentage of company shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

In addition, in the event that the Company or its ultimate shareholder/ partner is a listed company, it is necessary to supply a recent relevant declaration stating the relation between the companies and the Stock Exchange where such stocks are listed.

Note: An individual holding more than 25% of the company's share capital or ownership rights is considered to have direct control of the company.

A company holding more than 25% of the company's share capital or ownership rights is considered to have indirect control of the company if the former is controlled by an individual or individuals or more companies controlled by the same individual(s).

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the Private Pleasure Craft Company and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Foundation

a) New Business Relationship

After the publication of Law 4182/2013 (Code for public benefit estates, vacant successions, and other provisions), and the issue of Circular 1/2014 (DKP 104033 EX 2014) of the Ministry of Finance regarding the provision of guidelines on its implementation, for the legalization of the representatives of foundations subject to the provisions of Law 4182/2013, the documents hereinbelow are required:

1. The Government Gazette in which the Presidential Decree on the establishment of the Foundation's Organization is published.
2. Statement by the Foundation's Chair of the Board indicating whether any amendments have been made to the Foundation's status or modus operandi, and the Government Gazette in which any said amendments have been published, which should be attached to the said statement.
3. A true excerpt or a true copy of the minutes of the Foundation's Board (which shall include the names of the Directors present and of the Directors absent, though invited), which includes the decision regarding the appointment of the members of the said Board, in accordance with

the relevant provisions of the Foundation, duly signed by the competent officers as per the Foundation, or the decision of the competent authority on their appointment and the duration of their term.

4. A copy of the document by which the appointment of the members of the Board of Directors is disclosed to the relevant authority.

5. A true excerpt or a true copy of the minutes of the Board (which shall include the names of the Directors present and of the Directors absent, though invited), duly signed by the competent officers, as per the Foundation, which shall include the decision regarding the Board's constitution into a body.

6. A true excerpt or a true copy of the minutes of the Board (which shall include the names of the Directors present and of the Directors absent, though invited), as per the Foundation, which includes the decision regarding the powers and authorities conferred upon the Treasurer or other person(s) designated to conduct withdrawals of moneys from the said foundation's account, duly signed by the competent officers as per the Foundation. The items listed under 5 & 6 hereinabove can be incorporated into a single minutes document, provided that the Board meetings were held on the same day.

NOTE: To carry out transactions, the annual budget and the approval decision of the competent Authority must be supplied to the Branch.

7. A recent declaration of the legal representative stating the individual(s) that is/are beneficial owner(s) of the Foundation etc. (The beneficial owners of these legal entities are the Chairman, the secretary, the treasurer and/or the administrator, if any).

As regards individuals who are involved with the Foundation and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

After the publication of Law 4182/2013 (Code for public benefit estates, vacant successions, and other provisions), and the issue of Circular 1/2014 (DKP 104033 EX 2014) of the Ministry of

Finance regarding the provision of guidelines on its implementation, to renew the legalization of the representatives of foundations subject to the provisions of Law 4182/2013, the documents hereinbelow are required:

Statement by the Foundation's Chair of the Board indicating whether any amendments have been made to the Foundation's status or *modus operandi*, and the Government Gazette in which any said amendments have been published, which should be attached to the said statement.

2. A statement by the Foundation's Chairman of the Board indicating the names and term of office of the members of the Board.

- If there have been any changes regarding the members of the Board, a true excerpt or a true copy of the minutes of the Foundation's Board (which shall include the names of the Directors present and of the Directors absent, though invited), which includes the decision regarding the appointment of the members of the current Board, in accordance with the relevant provisions of the Foundation, duly signed by the competent officers as per the Foundation, or the decision of the competent authority on their appointment and the duration of their term.

3. A copy of the document by which the appointment of the members of the Board of Directors is disclosed to the relevant authority.

4. A true excerpt or a true copy of the minutes of the Board (which shall include the names of the Directors present and of the Directors absent, though invited), duly signed by the competent officers, as per the Foundation, which shall include the decision regarding the Board's constitution into a body.

5. A true excerpt or a true copy of the minutes of the Board (which shall include the names of the Directors present and of the Directors absent, though invited), as per the Foundation, which includes the decision regarding the powers and authorities conferred upon the Treasurer or other person(s) designated to conduct withdrawals of moneys from the said foundation's account, duly signed by the competent officers as per the Foundation. The items listed under 4 & 5 hereinabove can be incorporated into a single minutes document, provided that the Board meetings were held on the same day.

NOTE: To carry out transactions, the annual budget and the approval decision of the competent Authority must be supplied to the Branch.

6. A recent declaration of the legal representative stating the individual(s) that is/are beneficial owner(s) of the Foundation etc. (The beneficial owners of these legal entities are the Chairman, the secretary, the treasurer and/or the administrator, if any).

As regards individuals who are involved with the Foundation and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Association/Union

a) New Business Relationship

For the legalization of the representatives of an Association/Union the documents hereinbelow are required:

1. A certified copy of the current Articles of Association of the Association/Union, bearing the seal with the competent Companies' Registry or digitally signed (indicating the number of the court decision which approved it, where required).
2. A recent certificate of the competent Companies' Registry regarding any amendments to the Articles of Association.
3. The minutes of the General Meeting of its members (noting the quorum, i.e. how many members actually attended out of the stated number of members entitled to vote) regarding the election of an Electoral Committee to conduct elections for the appointment of the Association/Union's present Board of Directors.
4. The minutes of the Electoral Committee regarding the election results for the appointment of the Association/Union's Board of Directors (a returning officer must chair the Electoral Committee of sports associations, trade unions, professional associations, federations and confederations of trade unions, federations and confederations of professional organizations).
5. The minutes including the decision of the elected Board (noting the quorum, i.e. the names of the Directors present and of the Directors absent, though invited), regarding the Board's constitution into a body.
6. The minutes including the decision of the current Board regarding the powers and authorities to open bank accounts and to conduct withdrawals of moneys from the Association/Union's account, conferred upon the Treasurer of the Board to carry out such withdrawal (this decision must be in accordance with the relevant provision of the Articles of Association).
7. A certificate by the Secretariat of the competent Court confirming that the elections for the appointment of the Association/Union's present Board of Directors have not been challenged.
- In the case of civil associations (e.g. societies, clubs), unions of associations, sports unions and sports federations this certificate should be issued after the lapse of six (6) months (mandatory time limit) from the General Meeting's decision regarding the appointment of the Board of Directors, while for trade unions, federations and confederations of trade unions and

agricultural trade unions it must be issued after the lapse of thirty (30) days (mandatory time limit) from the closing of the General Meeting.

- For professional associations and federations or confederations of professional unions this certificate must be issued after the lapse of thirty (30) days (mandatory time limit) from the General Meeting's decision regarding the appointment of the Board of Directors.

- In the event that the mandatory time limits hereinabove, as the case may be, have not been met, a solemn declaration signed by the Chairman and the secretary of the Association/Union must be submitted, confirming that the elections for the appointment of the Association/Union's present Board of Directors have not been challenged.

The documents listed under 3, 4, 5 and 6 hereinabove should be authenticated by the Association/Union's competent bodies, as per its Articles of Association, while those listed under 3 and 4 can be incorporated into a single document, provided that it bears the same date.

8. A recent declaration of the legal representative stating the individual(s) that is/are beneficial owner(s) of the Association/Union etc. (The beneficial owners of these legal entities are the Chairman, the secretary, the treasurer and/or the administrator, if any).

As regards individuals who are involved with the Association/Union and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.

2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of an Association/Union, the documents hereinbelow are required:

1. A recent certificate of the competent Companies' Registry regarding any amendments to the Articles of Association.

If there are amendments to the Association/Union's Articles of Association these shall be submitted bearing the registration seal with the relevant register or in digitally signed copies.

2. The minutes of the General Meeting of its members (noting the quorum, i.e. how many members actually attended out of the stated number of members entitled to vote) regarding the election of an Electoral Committee to conduct elections for the appointment of the Association/Union's present Board of Directors.

3. The minutes of the Electoral Committee regarding the election results for the appointment of the Association/Union's Board of Directors (a returning officer must chair the Electoral Committee of sports associations, trade unions, professional associations, federations and confederations of trade unions, federations and confederations of professional organizations).

4. The minutes including the decision of the elected Board (noting the quorum, i.e. the names of the Directors present and of the Directors absent, though invited), regarding the Board's constitution into a body.

5. The minutes including the decision of the current Board regarding withdrawal of moneys from the Association/Union's account, and the powers and authorities conferred upon the Treasurer of the Board to carry out such withdrawal (this decision must be in accordance with the relevant provision of the Articles of Association).

6. A certificate by the Secretariat of the competent Court, confirming that the elections for the appointment of the Association/Union's present Board of Directors have not been challenged, or a solemn declaration signed by the Chairman and the secretary of the Association/Union confirming that the elections for the appointment of the Association/Union's present Board of Directors have not been challenged (as long as the deadline for challenging the elections for the appointment of the Board has not expired).

7. A recent certificate of the competent Court regarding any amendments to the Articles of Association.

- In the case of civil associations (e.g. societies, clubs), unions of associations, sports unions and sports federations this certificate should be issued after the lapse of six (6) months (mandatory time limit) from the General Meeting's decision regarding the appointment of the Board of Directors, while for trade unions, federations and confederations of trade unions and agricultural trade unions it must be issued after the lapse of thirty (30) days (mandatory time limit) from the closing of the General Meeting.

- For professional associations and federations or confederations of professional unions this certificate must be issued after the lapse of thirty (30) days (mandatory time limit) from the General Meeting's decision regarding the appointment of the Board of Directors.

- In the event that the mandatory time limits hereinabove, as the case may be, have not been met, a solemn declaration signed by the Chairman and the secretary of the Association/Union must be submitted, confirming that the elections for the appointment of the Association/Union's present Board of Directors have not been challenged.

The documents listed under 2, 3, 4 and 5 hereinabove should be authenticated by the Association/Union's competent bodies, as per its Articles of Association, while those listed under 2 and 3 can be incorporated into a single document, provided that it bears the same date.

8. A recent declaration of the legal representative stating the individual(s) that is/are beneficial owner(s) of the Association/Union etc. (The beneficial owners of these legal entities are the Chairman, the secretary, the treasurer and/or the administrator, if any).

As regards individuals who are involved with the Association/Union and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and

2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.

2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Cooperative

a) New Business Relationship

(Civil cooperatives, civil cooperative unions, civil cooperative federations, civil cooperative confederations, building cooperatives, building cooperative unions, agricultural cooperatives, agricultural cooperative unions, central/umbrella cooperative unions)

For the legalization of the representatives of (all forms of) cooperatives the documents hereinbelow are required:

1. A certified copy of the current Articles of Association of the Cooperative, bearing the seal with the competent Companies' Registry or digitally signed (indicating the number of the court decision which approved it, where required), and the respective announcement of filing thereof with GEMI (if the Cooperative is registered with GEMI).

2. A recent certificate of the competent Companies' Registry regarding any amendments to the Articles of Association and a Certificate regarding current representation (if the Cooperative is registered with GEMI).

3. The minutes of the General Meeting of its members (noting the quorum, i.e. how many members actually attended out of the stated number of members entitled to vote) regarding the election of an Electoral Committee to conduct elections for the appointment of the Cooperative's present Board of Directors.

4. The minutes of the Electoral Committee regarding the election results for the appointment of the cooperative's present Board of Directors (a returning officer must chair the Electoral Committee of civil cooperatives with more than 500 registered members. In this case a relevant statement by the Chair of the Board is required).

5. The minutes including the decision of the current Board (noting the quorum, i.e. the names of the Directors present and of the Directors absent, though invited), regarding the Board's constitution into a body.

6. The minutes including the decision of the current Board regarding withdrawal of moneys from the Cooperative's account, and the powers and authorities conferred upon the Treasurer

of the Board to carry out such withdrawal (this decision must be in accordance with the relevant provision of the Articles of Association).

- In the event that the cooperative has been registered with GEMI the respective announcement of filing with GEMI of the Board's minutes hereinabove is required.

7. A certificate by the Secretariat of the competent Court, confirming that the elections for the appointment of the Cooperative's present Board of Directors have not been challenged.

- This certificate should be issued after the lapse of thirty (30) days (mandatory time limit) from the General Meeting's decision regarding the appointment of the Board of Directors.

- In the event that the mandatory time limit hereinabove has not been met, a solemn declaration signed by the Chairman and the Secretary of the Cooperative must be submitted, confirming that the elections for the appointment of the Cooperative's present Board of Directors have not been challenged.

- The documents listed under 3, 4, 5 and 6 hereinabove should be authenticated by the competent persons, as per its Articles of Association, while those listed under 3 and 4 can be incorporated into a single document, provided that it bears the same date.

In the case of building cooperatives, a solemn declaration signed by the Chair of the Board and the secretary is required, confirming that the election documents regarding the appointment of the members of the Board have been sent to the competent Ministry, and that the competent Minister has not raised any objections thereto.

Energy communities are registered under GEMI's Energy Community Register.

8. A recent declaration of the Cooperative's legal representative stating the individual(s) that is/are beneficial owner(s) of the Cooperative (The beneficial owners of these legal entities are the Chairman, the secretary, the treasurer of the Board, as well as the individuals holding 25% or more of shares).

As regards individuals who are involved with the Cooperative and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

(Civil cooperatives, civil cooperative unions, civil cooperative federations, civil cooperative confederations, building cooperatives, building cooperative unions, agricultural cooperatives, agricultural cooperative unions, central/umbrella cooperative unions)

To renew the legalization of the representatives of a Cooperative, the documents hereinbelow are required:

1. A recent certificate of the competent Companies' Registry regarding any amendments to the Articles of Association and a Certificate regarding current representation (if the Cooperative is registered with GEMI).

If there are amendments to the Cooperative's Articles of Association these shall be submitted bearing the registration seal with the relevant register or in digitally signed copies, and the respective announcement of filing thereof with GEMI (if the Cooperative is registered with GEMI).

2. The minutes of the General Meeting of its members (noting the quorum, i.e. how many members actually attended out of the stated number of members entitled to vote) regarding the election of an Electoral Committee to conduct elections for the appointment of the Cooperative's present Board of Directors.

3. 4. The minutes of the Electoral Committee regarding the election results for the appointment of the cooperative's present Board of Directors (a returning officer must chair the Electoral Committee of civil cooperatives with more than 500 registered members. In this case a relevant statement by the Chair of the Board is required).

4. The minutes including the decision of the current Board (noting the quorum, i.e. the names of the Directors present and of the Directors absent, though invited), regarding the Board's constitution into a body.

5. The minutes including the decision of the current Board regarding withdrawal of moneys from the cooperative's account, and the powers and authorities conferred upon the Treasurer of the Board to carry out such withdrawal (this decision must be in accordance with the relevant provision of the Articles of Association).

- In the event that the cooperative has been registered with GEMI, the respective announcement of filing with GEMI of the Board's minutes hereinabove is required.

6. A certificate by the Secretariat of the competent Court, confirming that the elections for the appointment of the Cooperative's present Board of Directors have not been challenged.

- This certificate should be issued after the lapse of thirty (30) days (mandatory time limit) from the General Meeting's decision regarding the appointment of the Board of Directors.

- In the event that the mandatory time limit hereinabove has not been met, a solemn declaration signed by the Chairman and the Secretary of the Cooperative must be submitted, confirming that the elections for the appointment of the Cooperative's present Board of Directors have not been challenged.

- The documents listed under 2, 3, 4 and 5 hereinabove should be authenticated by the competent persons, as per its Articles of Association, while those listed under 2 and 3 can be incorporated into a single document, provided that it bears the same date.

In the case of building cooperatives, a solemn declaration signed by the Chair of the Board and the secretary is required, confirming that the election documents regarding the appointment

of the members of the Board have been sent to the competent Ministry, and that the competent Minister has not raised any objections thereto.

Energy communities are registered under GEMI's Energy Community Register.

7. A recent declaration of the Cooperative's legal representative stating the individual(s) that is/are beneficial owner(s) of the Cooperative (The beneficial owners of these legal entities are the Chairman, the secretary, the treasurer of the Board, as well as the individuals holding 25% or more of shares).

As regards individuals who are involved with the Cooperative and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Social Cooperative Enterprise

a) New Business Relationship

For the legalization of the representatives of Social Cooperative Enterprises (SCEs), the documents hereinbelow are required:

1. An official copy of the SCE's Articles of Association (deed of incorporation and/or any amendments thereto) bearing the special labelling and seal by the Social and Solidarity-based Economy Register of the Ministry of Labour, Social Insurance & Social Solidarity (YPEKAA).
2. A certificate of registration from the said Register.
3. A certificate recently issued by the Social and Solidarity-based Economy Register regarding amendments made to the SCE's Articles of Association and the members of the Management Committee/administrator.
4. A recent General GEMI Certificate.
5. A Certificate regarding current representation with GEMI.

6. The minutes of the General Meeting (noting the quorum i.e. with reference to the number and names of the Directors present and of the Directors absent, though invited to the Meeting) regarding the appointment of the members of the Management Committee/administrator.

7. The minutes of the Management Committee regarding its constitution into a body, assignment of offices/posts, and provision of powers and authorities to open an account and conduct transactions (with reference to the number and names of the Directors present and of the Directors absent, though invited to the Meeting).

8. A certificate confirming that the new Management Committee/administrator has been entered in the said Register.

7. A certificate by the Secretariat of the competent Court confirming that the General Meeting decision for the appointment of members of the Management Committee/administrator has not been challenged (issued after the lapse of thirty days from the entry of the said General Meeting decision with the Register).

In the meantime until such certificate listed under 7 hereinabove is issued, a statement by the Chair of the Management Committee/administrator confirming that the General Meeting decision regarding the appointment its members has not been challenged.

If Legal Entities of Public Law or Legal Entities of Private law under the supervision of state agency participate as members in the SCE, the relevant approval of the public body supervising them is required.

- The documents listed under 6 & 7 hereinabove should be authenticated by the SCE's competent bodies, as per its Articles of Association.

- When companies or other legal entities are involved as members of the SCE, legalization documents of their representatives should be submitted, along with a decision by their competent body regarding their participation in the specific SCE and the appointment of a representative for signing its Articles of Association or the relevant amendments thereof. Also, an official copy of the Articles of Association of the company or other legal entity participating should be supplied, so that it can be verified that its Articles of Association allow for its participation in the SCE.

In the event that legal entities (domestic or foreign) participate as members in the SCE, a recent document evidencing the group structure (in the event that the company belongs to a group of companies) is required.

8. A recent declaration of the SCE's legal representative stating the individual(s) that is/are beneficial owner(s) of the cooperative's shares, i.e. the individual(s) that actually own the enterprise or control it by possessing or controlling, directly or indirectly, a substantial percentage of the cooperative's shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the SCE and act as (a) legal representatives, (b) members (c) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of Social Cooperative Enterprises (SCEs), the documents hereinbelow are required:

1. A recent General GEMI Certificate.
2. A Certificate regarding current representation with GEMI.
3. The minutes of the General Meeting (noting the quorum i.e. with reference to the number and names of the Directors present and of the Directors absent, though invited to the Meeting) regarding the appointment of the members of the Management Committee/administrator.
4. The minutes of the Management Committee regarding its constitution into a body, assignation of offices/posts, and provision of powers and authorities to conduct transactions (with reference to the number and names of the Directors present and of the Directors absent, though invited to the Meeting).
5. A certificate confirming that the new Management Committee has been entered in the Register.
6. A certificate by the Secretariat of the competent Court of First Instance confirming that the General Meeting decision for the appointment of members of the Management Committee/administrator has not been challenged (issued after the lapse of thirty days from the entry of the said General Meeting decision with the Register).
In the meantime until such certificate listed under 4 hereinabove is issued, a statement by the Chair of the Management Committee/administrator confirming that the General Meeting decision regarding the appointment its members/administrator has not been challenged.
7. A certificate recently issued by the Social and Solidarity-based Economy Register of the Ministry of Labor, Social Insurance & Social Solidarity (YPEKAA) regarding amendments made to the SCE's Articles of Association and the members of the Management Committee/administrator.

In the event that there are amendments to the SCE's Articles of Association, an official copy of the SCE's Articles of Association is required bearing the special labelling and seal by the Social and Solidarity-based Economy Register of the Ministry of Labor, Social Insurance & Social Solidarity (YPEKAA).

- The documents listed under 3 & 4 hereinabove should be authenticated by the SCE's competent bodies, as per its Articles of Association.

- When a legal entity (domestic or foreign) is involved as partner, the documents hereinbelow should be provided:

In the event of amendments to the SCE's Articles of Association, the minutes of the legal entity's competent body on the decision for the said amendments and the appointment of a representative for signing the amendments to the company's Articles of Association should be provided.

In the event of entry of a legal entity as new partner in the SCE, all legalization documents of its representatives and minutes of its competent body on the participation in the specific company and the appointment of a representative for signing the company's Articles of Association should be submitted.

In the event that legal entities (domestic or foreign) participate as members in the SCE, a recent document evidencing the group structure (in the event that the company belongs to a group of companies) is required.

8. A recent declaration of the SCE's legal representative stating the individual(s) that is/are beneficial owner(s) of the cooperative's shares, i.e. the individual(s) that actually own the enterprise or control it by possessing or controlling, directly or indirectly, a substantial percentage of the cooperative's shares or voting rights or other ownership rights, including, inter alia, through non-registered shares or control through other means.

Note: As regards foreign legal entities, the documents provided should include the trade name of the foreign legal entity and the details of the individuals/beneficial owners in Latin characters.

As regards individuals who are involved with the SCE and act as (a) legal representatives, (b) members (c) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

School Committee

a) New Business Relationship

For the legalization of the representatives of School Committees, the documents hereinbelow are required:

1. The Government Gazette in which the School Committee's act of establishment is published.
2. The Government Gazettes of any amendments to the School Committee's act of establishment, as well as the Chair of the Committee's recent statement referring to them, if they exist.
3. A true copy of the decision of the Local Council of the competent Municipality, regarding the appointment of the members of the School Committee.
4. The minutes of the School Committee regarding its constitution into a body with the appointment of Vice-Chairman, Secretary, Treasurer and other members, including a reference to the existence of quorum (i.e. the names of the members present and of the members absent, though invited), duly signed by its Chairman.
5. The minutes of the School Committee regarding the powers and authorities conferred upon the persons designated (administrators) to conduct the Committee's financial transactions with its account held with the Bank, with reference to the existence of Committee's quorum (i.e. the names of the members present and of the members absent, though invited), duly signed by its Chairman.

b) Existing Business Relationship

To renew the legalization of the representatives of School Committees, the documents hereinbelow are required:

1. A true copy of the decision of the Local Council of the competent Municipality, regarding the appointment of the members of the School Committee.
2. The minutes of the School Committee regarding its constitution into a body with the appointment of Vice-Chairman, Secretary, Treasurer and its other members, including a reference to the existence of quorum (i.e. the names of the members present and of the members absent, though invited), duly signed by its Chairman.
3. The minutes of the School Committee regarding the powers and authorities conferred upon the persons designated (administrators) to conduct the School Committee's financial transactions with its account held with the Bank, with reference to the existence of School Committee's quorum (i.e. the names of the members present and of the members absent, though invited), duly signed by its Chairman.

4. The Chair of the Committee's recent statement referring to the Government Gazettes of any amendments to the School Committee's act of establishment.

Church

a) New Business Relationship

For the legalization of the representatives of Churches, the documents hereinbelow are required:

1. Duly signed decision by the competent Metropolitan regarding the appointment of the present members of the Church Board (including the official appointment of the present Chairman of the Church Board). In this document the identity of the Church must be specified. If it is not, then the Government Gazette of the Presidential Decree or the Royal Decree regarding the establishment of the parish church is required, or if this is not submitted, a certificate of the competent Metropolitan or his legal representative.
2. A true copy of the minutes of the present Church Board (noting the quorum) regarding its constitution into a body (with reference to the number and names of the Directors present and of the Directors absent).

For cash withdrawals, the following documents must be supplied every time:

A true copy of the minutes of the present Church Board (noting the quorum) regarding the powers and authorities conferred upon the Treasurer or (in the event of impediment) another member of the Church Board to withdraw moneys from the Church's bank account, and either

- a. Duly signed Act of the competent Metropolitan as Chairman of the Metropolitan Board approving the withdrawal of sums up to €3,000.00, or
 - b. In cases of withdrawals over €3,000.00 the duly signed Act of the competent Metropolitan Board is required, specifying the amount to be withdrawn.
3. A recent declaration stating the beneficial owner. The beneficial owner is the Ephemerios Chairman of the Church Board or the deputy Ephemerios.

As regards individuals who are involved with the Church and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of Churches, the documents hereinbelow are required:

1. Duly signed decision by the competent Metropolitan regarding the appointment of the present members of the Church Board (including the official appointment of the present Chairman of the Church Board).
2. A true copy of the minutes of the present Church Board (noting the quorum) regarding its constitution into a body (with reference to the number and names of the Directors present and of the Directors absent).

For cash withdrawals, the following documents must be supplied every time:

A true copy of the minutes of the present Church Board (noting the quorum) regarding the powers and authorities conferred upon the Treasurer or (in the event of impediment) another member of the Church Board to withdraw moneys from the Church's bank account, and either

- a. Duly signed Act of the competent Metropolitan as Chairman of the Metropolitan Board approving the withdrawal of sums up to €3,000.00, or
 - b. In cases of withdrawals over €3,000.00 the duly signed Act of the competent Metropolitan Board is required, specifying the amount to be withdrawn.
3. A recent declaration stating the beneficial owner. The beneficial owner is the Ephemeros Chairman of the Church Board or the deputy Ephemeros.

As regards individuals who are involved with the Church and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Monastery

a) New Business Relationship

For the legalization of the representatives of Monasteries, the documents hereinbelow are required:

1. The Government Gazette of the Presidential Decree or the Royal Decree regarding the establishment of the Monastery, or a relevant certificate of the competent Metropolitan or his legal representative.
2. The present Charter of each Monastery.
3. In the event that more than 5 monks or nuns reside in the Monastery:
 - A. Duly signed minutes of the monastic brotherhood regarding the election of the current Abbatial Board and
 - B. Duly signed decision of the legally competent Metropolitan regarding the approval of the election of the current Abbatial Board.
 - C. Duly signed minutes of the current Abbatial Board, which shall include the decision regarding the powers and authorities conferred upon a member and/or non-member of the Abbatial Board to carry out specified transactions with the Bank, in the name of the Monastery, with the approval of the local High Priest.
 - In the event that less than 5 monks or nuns reside in the Monastery:
 - A. Duly signed decision of the competent Metropolitan regarding the direct appointment of the Abbot and the other members of the present Abbatial Board of the Monastery.
 - B. Duly signed minutes of the current Abbatial Board, which shall include the decision regarding the powers and authorities conferred upon a member and/or non-member of the Abbatial Board to carry out specified transactions with the Bank, in the name of the Monastery, with the approval of the local High Priest.
4. A recent declaration stating the beneficial owner. The beneficial owner is the elected or appointed priest who acts on behalf of the Abbatial Board.

As regards individuals who are involved with the Monastery and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.

2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of Monasteries, the documents hereinbelow are required:

1. In the event that more than 5 monks or nuns reside in the Monastery:
 - A. Duly signed minutes of the monastic brotherhood regarding the election of the current Abbatial Board and
 - B. Duly signed decision of the legally competent Metropolitan regarding the approval of the election of the current Abbatial Board.
 - C. Duly signed minutes of the current Abbatial Board, which shall include the decision regarding the powers and authorities conferred upon a member and/or non-member of the Abbatial Board to carry out specified transactions with the Bank, in the name of the Monastery, with the approval of the local High Priest.
- In the event that less than 5 monks or nuns reside in the Monastery:
 - A. Duly signed decision of the competent Metropolitan regarding the direct appointment of the Abbot and the other members of the present Abbatial Board of the Monastery.
 - B. Duly signed minutes of the current Abbatial Board, which shall include the decision regarding the powers and authorities conferred upon a member and/or non-member of the Abbatial Board to carry out specified transactions with the Bank, in the name of the Monastery, with the approval of the local High Priest.
2. A recent declaration stating the beneficial owner. The beneficial owner is the elected or appointed priest who acts on behalf of the Abbatial Board.

As regards individuals who are involved with the Monastery and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

Parish Charity

a) New Business Relationship

For the legalization of the representatives of Parish Charities, the documents hereinbelow are required:

1. A document issued by the Holy Archbishopric of Athens or the competent Holy Metropolis regarding the appointment of the current Chairman (Ephemerios of the Parish Church) of the Managing Committee, or a recently issued certificate of the Holy Archbishopric of Athens or the competent Holy Metropolis regarding the current Chairman of the Managing Committee.
2. A document issued by the Holy Archbishopric of Athens or the competent Holy Metropolis regarding the appointment of the current members of the Managing Committee.
3. A document issued by the Holy Archbishopric of Athens or the competent Holy Metropolis regarding the appointment of the current Lay Member of the Managing Committee.
4. Duly signed minutes of the current Managing Committee regarding its constitution into a body (election of Vice-Chairman, Secretary and Treasurer).
5. Duly signed minutes of the said Managing Committee including the relevant decision (as per the provisions of the Charter or the Articles of Association of the Parish Charity, and with mention of the names of the Managing Committee members present and of the members absent, though invited) regarding the powers and authorities conferred upon one of its members to carry out a specific transaction in the name of the Parish Charity, certified by the Parish Charity of the Holy Archbishopric of Athens or the competent Holy Metropolis.
6. A recent declaration stating the beneficial owner. Details regarding the beneficial owner apply as described in the documentation required for Churches.

As regards individuals who are involved with the Parish Charity and act as (a) legal representatives, and (b) beneficial owners, the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.

b) Existing Business Relationship

To renew the legalization of the representatives of Parish Charities, the documents hereinbelow are required:

1. A document issued by the Holy Archbishopric of Athens or the competent Holy Metropolis regarding the appointment of the current Chairman (Ephemerios of the Parish Church) of the Managing Committee, or a recently issued certificate of the Holy Archbishopric of Athens or the competent Holy Metropolis regarding the current Chairman of the Managing Committee.
2. A document issued by the Holy Archbishopric of Athens or the competent Holy Metropolis regarding the appointment of the current members of the Managing Committee.
3. A document issued by the Holy Archbishopric of Athens or the competent Holy Metropolis regarding the appointment of the current Lay Member of the Managing Committee.
4. Duly signed minutes of the current Managing Committee regarding its constitution into a body (election of Vice-Chairman, Secretary and Treasurer).
5. Duly signed minutes of the said Managing Committee including the relevant decision (as per the provisions of the Charter or the Articles of Association of the Parish Charity, and with mention of the names of the Managing Committee members present and of the members absent, though invited) regarding the powers and authorities conferred upon one of its members to carry out a specific transaction in the name of the Parish Charity, certified by the Parish Charity of the Holy Archbishopric of Athens or the competent Holy Metropolis.
6. A recent declaration stating the beneficial owner. Details regarding the beneficial owner apply as described in the documentation required for Churches.

As regards individuals who are involved with the Parish Charity and act as (a) legal representatives, and (b) beneficial owners (as above), the following documents are further required to certify and verify their identity:

1. Copy of Greek or another EU National ID card or valid passport and
2. Original or copy of a utility bill to verify the home address.

In addition, the legal representative should further provide:

1. A document issued through TaxisNet to certify a tax ID number in Greece or document evidencing country of taxation issued by the competent local tax authority, if a TIN in Greece is not available.
2. Copy of landline phone or mobile phone bill.

Note: After checking the documents provided, the Bank is entitled to request further documents, if deemed necessary to complete the process.